



## Port Health & Environmental Services Committee

**Date:** TUESDAY, 20 JANUARY 2026  
**Time:** 11.00 am  
**Venue:** COMMITTEE ROOM 3 - 2ND FLOOR WEST WING, GUILDHALL

**Members:**

Deputy Peter Dunphy MBE (Chairman)	Helen Ladele
George Abrahams (Deputy Chairman)	Gregory Lawrence
Deputy Christopher Boden	Antony Manchester
Leyla Boulton	Vasiliki Manta
Deputy Timothy Butcher	Deputy Deborah Oliver
Simon Burrows	Fraser Peck
Simon Duckworth OBE DL	Deputy Henry Pollard
Deputy John Edwards	Jason Pritchard
John Foley	Sushil Saluja
Dawn Frampton	Hugh Selka
Deputy Marianne Fredericks	Dr Giles Shilson OBE
Mercy Haggerty	Alethea Silk
Deputy Caroline Haines	Stuart Thompson
Deputy Jaspreet Hodgson	Mandeep Thandi
Alderman & Sheriff Robert Hughe s-Penney	Alderman Kawsar Zaman

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**Ian Thomas CBE**  
**Town Clerk and Chief Executive**

# **AGENDA**

## **Part 1 - Public Agenda**

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and summary of the meeting of 25 November 2025.

**For Decision**  
(Pages 5 - 10)

4. **CLEANSING SERVICES ANNUAL FEES AND CHARGES**

To consider the report of the Executive Director Environment.

**For Decision**  
(Pages 11 - 24)

5. **CEMETERY AND CREMATORIUM FEES AND CHARGES 2025-2026**

To consider the report of the Executive Director Environment.

(Appendix 2 is in the Non-Public section)

**For Decision**  
(Pages 25 - 40)

6. **REVENUE AND CAPITAL BUDGETS 2026/27**

To consider the report of The Chamberlain and the Executive Director Environment.

**For Decision**  
(Pages 41 - 56)

7. **ENVIRONMENT DEPARTMENT HIGH-LEVEL BUSINESS PLAN 2026-30**

To consider the report of the Executive Director Environment.

**For Decision**  
(Pages 57 - 76)

8. **ANIMAL HEALTH AND WELFARE SERVICE - ANNUAL REVIEW OF ANIMAL HEALTH FEES**

To consider the report of the Executive Director of Environment.

**For Decision**  
(Pages 77 - 82)

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

11. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

**Part 2 - Non-public Agenda**

12. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting of 25 November 2025.

**For Decision**  
(Pages 83 - 84)

13. **APPENDIX 2: NON-PUBLIC - FINANCIAL IMPLICATIONS - CEMETERY AND CREMATORIUM FEES AND CHARGES 2025-2026**

**For Decision**  
(Pages 85 - 86)

14. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERED URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**